

# MICHIGAN STATE UNIVERSITY

## Department of Intercollegiate Athletics

### 2021-22 NCAA Audit Information

Club Name Downtown Coaches Club

This report should reflect all your income and expenditures for the period July 1, 2021-June 30, 2022. In addition, a projected budget for the 2022-23 year is requested.

**Please return to:**

**Julee Burgess**  
**burgess@ath.msu.edu**  
**550 S. Harrison Road**  
**Michigan State University**  
**East Lansing, MI 48823**

***DATE DUE: July 30th, 2022***

#### FISCAL YEAR RECAP

Beginning balance      July 1, 2021      \$ 17,096.82 (from prior year's report)

Total Revenue              2021-22              14,755.65  
 (Detail Follows)

Total Expenditures      2021-22              13,257.15  
 (Detail Follows)

Ending Balance              June 30, 2022      18,595.32

***(This should be your total cash balance including checking accounts, savings accounts and any cash on hand.)***

#### **I. REVENUE**

	<b>Actual 2021-22</b>	<b>Projected 2022-23</b>
Membership Dues	<u>4,820.00</u>	<u>5,000.00</u>
Donations	<u>1,902.00</u>	<u>1,500.00</u>
Fund Raisers _____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Group Trips _____	_____	_____
Receptions _____	_____	_____
and Luncheons _____	<u>7,984.00</u>	<u>9,000.00</u>
_____	_____	_____
Merchandise Sales <u>Membership Badge</u>	<u>30.00</u>	<u>0</u>

## 2021-22 NCAA Audit Information

### I. REVENUE (continued)

	Actual 2021-22	Projected 2022-23
Interest Income _____	19.65	20.00
Miscellaneous _____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

<b>TOTAL REVENUE</b> <u>14,755.65</u> <small>This amount must equal the amount shown on page 1</small>	<u>15,520.00</u>
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### II. EXPENDITURES

	Actual 2021-22	Projected 2022-23
Mailings, letters, advertising, etc.	<u>458.74</u>	<u>810.00</u>
Travel:		
Group _____	_____	_____
_____	_____	_____
_____	_____	_____
Individuals _____	_____	_____
Awards/Gifts:		
Club (List): <u>Club Member Awards</u>	<u>379.87</u>	<u>800.00</u>
<u>Memorial &amp; Flowers/Student of Week</u>	<u>100.00</u>	<u>50.00</u>
Athletes/ Parents <u>List Detail on page 4</u>	_____	<u>450.00</u>
Coaches/ Staff <u>List Detail on page 5</u>	<u>116.59</u>	<u>0</u>
Supplies (List): _____	<u>66.35</u>	<u>50.00</u>
_____	_____	_____
_____	_____	_____

## 2021-22 NCAA Audit Information

II. EXPENDITURES (continued)	Actual 2021-22	Projected 2022-23
Contributions:		
(List) <u>SPARTAN FUND</u>	<u>1,500.00</u>	<u>1,500.00</u>
<u>Development-Band Jackets</u>	<u>500.00</u>	<u>500.00</u>
<u>Development-Band Jackets</u>		
<u>Development-Band Jackets</u>		
Golf Outing _____		
Merchandise <u>Membership Badge</u>	<u>15.00</u>	<u>0</u>
For Resale		
Promotion Items		
(List) _____		
_____		
_____		
Raffles _____		
Receptions/ <u>Luncheons</u>	<u>7,790.00</u>	<u>8,800.00</u>
And Luncheons		
Miscellaneous <u>Bank Service Fees</u>		
(List) <u>Membership Pins/Cards</u>	<u>1,107.56</u>	<u>1,200.00</u>
<u>State Registration Fee</u>	<u>20.00</u>	<u>20.00</u>
<u>Insurance Liability D&amp;O</u>	<u>849.00</u>	<u>850.00</u>
<u>Other (PO box, CC Fees, Misc Business)</u>	<u>354.04</u>	<u>346.00</u>

<b>TOTAL EXPENDITURES</b>	<u>13,257.15</u>	<u>15,376.00</u>
This amount must equal the amount shown on page 1		

## 2021-22 NCAA Audit Information

### III. FUNDS EXPENDED ON CURRENT STUDENT-ATHLETES

To your knowledge has your club or any individual member of your club directly expended funds for or on behalf of current student-athletes?

Yes ☐ No ☒

For or on behalf of a current student-athlete's parents or relatives?

Yes ☐ No ☒

This would include any awards or gifts purchased directly by the club such as plaques, watches, warm-ups, t-shirts, etc. and any complimentary admissions, meals, etc. (Generally, NCAA legislation permits underclassmen to receive a total of \$150 in gifts & seniors to receive up to \$300. The University coordinates Award limits.) Support provided through donations to the Ralph Young Fund should **NOT** be included here.

If yes, please complete the information below:

	<u>Name</u>	<u>Specific Item</u>	<u>Total Cost</u>	<u>Purpose</u>
1	Senior Awards in 2022 if banquet held			Projected Cost
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

### IV. FUNDS EXPENDED ON PROSPECTIVE STUDENT-ATHLETES

(Current high school athletes in grades 9-12 or junior college athletes)

To your knowledge has your club or any individual member of your club directly expended funds for or on behalf of prospective student-athletes?

Yes ☐ No ☒

For or on behalf of a prospective student-athlete's parents or relatives?

Yes ☐ No ☒

If yes, please explain in detail the amount, circumstances, etc.

## 2021-22 NCAA Audit Information

### V. FUNDS EXPENDED ON COACHES, TRAINERS, MANAGERS, ETC.

To your knowledge has your club or any individual member of your club expended funds to coaches, trainers, managers, etc.? Yes ☒ No ☐

If yes, please complete the information below:

	<u>Name</u>	<u>Specific Item</u>	<u>Total Cost</u>	<u>Purpose</u>
1	<u>Coach Mel Tucker</u>	<u>Framed Poster</u>	<u>116.59</u>	<u>Welcome Gift</u>
2	<u></u>	<u></u>	<u></u>	<u></u>
3	<u></u>	<u></u>	<u></u>	<u></u>
4	<u></u>	<u></u>	<u></u>	<u></u>
5	<u></u>	<u></u>	<u></u>	<u></u>
6	<u></u>	<u></u>	<u></u>	<u></u>

### VI. CLUB MEMBERSHIP INFORMATION

A.	Current Membership Total	<u>234</u>
B.	Dues Structure:	
	Individual	<u>\$35</u>
	Family	<u>\$50</u>
	Other	<u>\$200</u>

### VII. OUR ACCOUNTS AND MONIES ARE CURRENTLY AT:

Name of Bank/Location MSU Federal Credit Union / East Lansing

### VIII. PLEASE ATTACH A LIST OF ALL BOARD MEMBERS FOR THE 2021-22 YEAR. (PLEASE INCLUDE NAME, ADDRESS, HOME AND WORK TELEPHONE NUMBERS AND E-MAIL ADDRESS.)

### IX. PLEASE ATTACH A COPY OF YOUR CURRENT CONSTITUTION, BY-LAWS, ETC. IF THERE HAVE BEEN ANY CHANGES OR YOUR CLUB IS NEW.

We have reviewed the above and to our knowledge find the information accurate.

PRESIDENT OF CLUB

Adam J Stone

Signature – Date

TREASURER OF CLUB

Josephine Smith

Josephine Smith (Jul 19, 2022 11:19 EDT)

Signature – Date

PLEASE DO NOT SUBMIT WITHOUT BOTH SIGNATURES












# 2021-22 MSU Booster Club Audit

Final Audit Report

2022-07-21

Created:	2022-06-21
By:	Morgan LaVoie (reyno348@msu.edu)
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